



ST. EDWARD'S SCHOOL 836 ARLINGTON STREET WINNIPEG, MB R3E 2E4

Phone: (204) 774-8773 Fax: (204) 775-0011 Email: info@stedwards.ca

October 30, 2023

Dear Parents,

A very important part of educating our students is communicating their progress with the parents. Every school year, we have one parent-teacher conference, one student-led conference with parents, and three reporting periods. For the November parent-teacher conferences, we will be offering parents the option of a virtual, telephone or in person conference. As much as possible, we will be limiting the conference times to 10 minutes. Should specific parents or teachers require more time, arrangements will be made on a case-by-case basis.

Please indicate your preferences below and return this form by **Thursday, November 2**. Teachers will be compiling a schedule on Friday, November 3, so parents will know by Monday.

___ I would like a telephone conference. (Phone #: _____)

___ I would like a virtual conference. (Via ZOOM, Seesaw, etc.) (Email: _____)

___ I would like an in person conference.

My preferred date, in order of preference, is: (indicate 1 & 2)

___ November 14 ___ November 15 ___ November 16

My preferred time, in order of preference, is: (indicate 1, 2, 3, & 4)

___ 3:45 – 4:45 ___ 4:45 – 5:45 ___ 5:45 – 6:45 ___ 6:45 – 7:15

I would also like to schedule an appointment with: (optional)

___ Resource (Mrs. Millet) ___ Phys Ed (Mrs. Cabaguio) ___ Music (Mrs. Martin)

Family Name: _____

Child/Children (names & grades): _____

Please note: If the above times are not suitable for your unique circumstance, the classroom teacher may be able to accommodate you at another time, depending upon their availability.

Sincerely yours,
Mr. Gerald Marion