



St. Edward's School

Mission Statement

As part of the community, St. Edward's Catholic School provides a safe, educational environment, which allows for academic, physical, social, emotional and spiritual growth. Gospel values are integrated into the school program in order to promote Christian values in daily life. Emphasis is placed upon the development of affirmation, positive self-concept, human dignity and respect for self and for all of God's creations.

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September 2023

Please keep this newsletter to refer to during the school year.

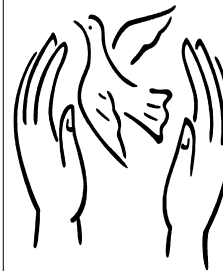
Communication Between Home and School

St. Edward's School strives to make the learning experience a positive, safe, and happy one for all students and their families. However, parental concerns may arise from time to time. If you have a concern, please don't hesitate to contact the school. The teachers and the principal are more than happy to hear from you any time you have a question, a concern or a positive comment about what is going on at school. The teachers will work diligently to keep you well informed about your child's progress and will make every effort possible to contact you via a

phone call, email, or a note in the agenda should any academic or behavioural concerns arise.

The number one ingredient for effective communication is **respect**. Regardless of how we are feeling, we will get more accomplished if we speak to each other in a calm, respectful way.

For the sake of the children, we must all strive to be models of respectful behaviour—even in difficult situations.



Open communication between home and school is very important.

Children have never been very good at listening to their elders, but they have never failed to imitate them.

James Baldwin

Special points of interest:

- ☉ Communication Guidelines
- ☉ Medical Information
- ☉ Staff List
- ☉ Before & After School

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Who Are you Going to Call?

The following guidelines will be of assistance to you:

1. If you require general information about the school, in-service days, etc. please call the secretary, Mrs. Julie Duncan, or the Principal, Mr. Gerald Marion.
2. If you need specific information about your child's progress in school (academic or behavioural), please contact his/her teacher.
3. If you feel your concerns have not been met, or you require other information, please call the Principal.
4. From time to time we receive positive notes from the parents telling us what we have done right. We love these notes and look forward to receiving many more!



Dropping Off/Picking-Up Children

The playground space off of the Arlington St. lane-entrance will be available for students to be dropped off/picked up. In addition to the new regulations regarding drop-off and pick-up times, drivers are asked to comply with the following guidelines:

- Enter using the back lane entrance closest to Notre Dame (accessible via Arlington or Alverstone).
- Exit onto Arlington using the back lane closest to the school fence.
- Please do not enter the school yard via the Adele Street entrance any time between 8:00 am and 4:00 pm. This entrance is for staff, deliveries and emergency vehicles only.
- Please do not drive through the school grounds any time between 8:00 am and 4:00 pm, even if the ropes are not up.
- **When you are dropping-off your children, please STOP, DROP, AND GO.**



Thank you for your patience and cooperation when you are dropping off/picking up your children.

Absences

It is important that all students are present at school, on time, every day. If your child is not feeling well, please follow the public health guidelines: **even if your child has only mild symptoms, keep him/her home.** Your child may return to school once he/she has been symptom free for at least 24 hours.

If your child is ill and will not be able to attend school,

please call the school office. Likewise, if your child has an appointment and will be late for school or will be leaving early, please inform the teacher of the time and date of the appointment through a note in the agenda or a phone call to the office.

Recess

All of the children are expected to go outside for recess. The fresh air and exercise is very good for them and they enjoy interacting with their friends. We will not be able to accommodate students staying in for recess. **As mentioned earlier, if your child is too sick to go out for recess, he/she should stay home.**

The children will be kept inside if it is raining or if there is an extremely high wind chill factor.

Arrival & Dismissal Times

Arrival Times

Time (am)	Group
8:25	Patrols & Siblings
8:30 - 8:40	Family Names A to L
8:40 - 8:50	Family Names M to Z & Kindergarten

Patrols should not arrive before 8:25, unless they are in the Before School Program (see rates below)
 The 8:30–8:40 group will line up and enter the school at 8:40.
 The 8:40–8:50 group will enter through the Alverstone doors, **as they arrive**.

Dismissal Times

Time (pm)	Group
3:30 - 3:40	Family Names M to Z & Kindergarten
3:40 - 3:50	Family Names A to L
3:50 - 3:55	Patrols & Siblings

All kindergarten students will be taken outside by Mr. Muys at 3:30. Students in grades 1–6 will be sent out at their designated times.
 Siblings of patrols will wait inside the school until the end of patrol duty.

Lining Up & Entering the School

The 8:30–8:40 group of students will line up before school as follows:

Arlington Doors	Alverstone Doors
Grade 1	Kindergarten
Grade 2	Grade 3
Grade 4	Grade 6
Grade 5	



Visitors and those arriving after 8:40 am must enter via the Alverstone doors. Visitors must report to the office upon arrival and must follow the health and safety protocols in place.

Before & After School Program

We continue to have the Before & After School service available for the benefit of our families. If you need to drop your children off before 8:35 am, or if you cannot pick them up until after 3:50 pm, they must be in the Before & After School Program since it is not safe for them to be outside unsupervised. Any children who arrive too early and those who are still at the school after 3:50 pm, will be sent to the Before & After School Program and parents will be invoiced.

The cost is \$2/hr (or portion of an hour) for each child attending before or after school. Parents may use this service on a regular basis or on a casual basis. If your child is only an occasional user, please call the school office to let us know that s/he will be coming for before school/staying after school. We are open for before school at 7:00 am. (Please do not arrive earlier.) The after school hours run until 5:30 pm. For after school pick-up, parents may either come to the Alverstone door and use the intercom to announce your arrival to pick-up your children, or you may phone the office and have us send the children out to your car.

Fee Schedule: (per child)

7:00 am–8:35 am: \$3	3:30 pm–4:30 pm: \$2	3:30 pm–5:30 pm: \$4
7:30 am–8:35 am: \$2	3:30 pm–5:00 pm: \$3	

Administering Medication in the School Setting

For this school year, we ask that you keep your children home if they are taking any medication for colds, flu, or other respiratory infections. They should remain at home until the medication is finished and until they are symptom free. (See the Parent Guidelines: Re-Opening of Schools for specific details regarding student illnesses.)

Check-Ups and Allergies

A VISIT TO THE DOCTOR: We encourage you to have your child seen by your family physician for a yearly check-up and vision test. If you have concerns about your child's vision and hearing, let your physician know about your concerns.

ASTHMA & ALLERGIES: Medication forms were included with all registration packages last spring. If your child has developed allergies or other conditions which require medication and you did not fill out the forms, please contact the office.

PEANUT ALLERGIES: We have some children with peanut allergies. While we can not declare that we are peanut free, we do ask for the co-operation of the families to help out in this area. If your child is in a class with students who have peanut allergies, please be mindful of the food you send with your child and try to avoid sending any nut products.

School Staff 2022–2023

Principal: Gerald Marion

TEACHING STAFF:

Andrew Muys	Kindergarten
Christopher Dimalanta	Grade 1
Christine Bernardo	Grade 2
Leonisa Conchada	Grade 3
Claire Tompkins	Grade 4
Janice Nues	Grade 5
Carleen Dnistransky	Grade 5
Steven Hunt	Grade 6
Rose Millet	Resource
Susan Martin	Music (Days 2, 4, 6)
Rochelle Cabaguio	Phys. Ed.

EDUCATIONAL ASSISTANTS:

Elvira Acapulco
Carmel Dacamara
Annaliza Mempin

SUPPORT STAFF:

Julie Duncan	Secretary
Florencio Jhun Malang	Caretaker
Elma Malang	Evening Cleaner

Keeping Healthy



Steps can be taken to prevent people from becoming sick and from spreading infection to others. These steps may include:

Making efforts to improve your general health status through healthy living behaviours such as exercising, eating well, and getting enough sleep.



Washing your hands often (for 30 seconds) and teaching others to do the same.



Keeping your hands away from your mouth, nose and eyes and wearing a mask in public places.

Not sharing eating utensils, drinks, or school supplies such as pencils, rulers, or musical instruments with mouthpieces.

Covering your cough with a flexed elbow or a tissue.



Staying home if you are sick. (follow Public Health guidelines)

SPECIAL NOTE REGARDING PICTURE TAKING:

TO ENSURE THE SAFETY AND PRIVACY OF ALL, WE ARE ASKING THAT PARENTS DO NOT POST ANY PICTURES OF OUR STUDENTS OR STAFF ON ANY SOCIAL MEDIA/INTERNET SITES. THANK YOU FOR YOUR CO-OPERATION WITH THIS MATTER.

The Healing Power of Prayers

We ask for your prayers for all members of our community who are dealing with health issues or other areas of concern.

If you ever have any special intentions that you would like us to keep in our prayers, please do not hesitate to let us know. You do not have to be specific, just simply ask us to include you in our daily prayers.

May the blessing of the Lord be upon us throughout this school year.

PIZZA LUNCH DAYS

We will be selling pizza once a week for those students who are interested in this option. We will offer three choices: cheese, pepperoni, and ham & pineapple, at the cost of \$2.50 per slice. **SINCE WE HAVE TO PLACE THE ORDER TWO DAYS AHEAD OF TIME, WE WILL COLLECT THE ORDERS AND MONEY ON TUESDAYS AT 9:00 am. THE STUDENTS WILL GET THEIR PIZZA ON THURSDAYS AT LUNCH TIME. (Please note: The pizza will be handled by staff members only.)**

IF YOUR CHILD IS AWAY ON TUESDAY BUT WANTS TO ORDER PIZZA FOR THURSDAY, PLEASE CALL THE OFFICE WITH YOUR ORDER BY 9:30 ON TUESDAY MORNING. YOU MAY SEND IN YOUR PAYMENT WHEN YOUR CHILD RETURNS TO SCHOOL. DEPENDING UPON AVAILABILITY, ORDERS PLACED AFTER THE TUESDAY MORNING DEADLINE, MAY NOT BE ACCEPTED.

THE FIRST PIZZA DAY WILL BE THURSDAY, SEPTEMBER 21. STUDENTS SHOULD BRING THEIR MONEY AND ORDER ON TUESDAY, SEPTEMBER 19. THEY WILL GET THEIR PIZZA FOR LUNCH ON THURSDAY, SEPTEMBER 21.

The costs are as follows:

Pizza (per slice) \$2.50



drink box \$0.50

potato chips \$1.00 (ketchup, sour cream, barbeque, & original)

There is no obligation to purchase any of these items. Those not wishing to purchase pizza should bring their own lunch as usual.

Things to add

Gym uniform for grades 4-6

Drop off and pick up area

Running Club—don't come into the staff parking between 8:25-8:50

Patrols have started

Looking for PAC members

New Priest Fr. Eric

Here are mass times, welcome to join us for school mass

Uniform dress code

2 pairs footwear for school— athletic and outdoors

Birthdays—no cakes but cupcakes/pizza/individual packaged food is great. Please provide plates if you do bring food. If goody/treat bags are provided they will be given out at the end of the day.

Stop and drop off times are discontinued but be aware of parking. Don't take up spots on Alvestone or double park